



Board of Trustees Regular Meeting Minutes
9:00 a.m.

Nampa Campus Administrative Building
President's Conference Room
6056 Birch Lane, Nampa, Idaho
June 21, 2016

DORMITORY HOUSING COMMISSION

MEMBERS:

Gerald Hunter, Chair
Keith Bird, Vice Chair
Debbie Kling, Secretary/Treasurer

Debbie has agreed to serve another 3 year term. The Commission congratulated CWI on all of our successes. CWI is the answer to the go-on rate in Idaho, particularly Canyon County, per Debbie. No action items from the Commission at this time.

WORK SESSION – EDUCATION CAMPAIGN DISCUSSION

ATTENDEES:

Jennifer Couch
John Peschong
Steve Allen, SalientPoint, LLC

Steve presented to the Trustees on some key reminders regarding general messaging for CWI public speaking. The Trustees provided feedback to Steve. The presentation will be forwarded to the Trustees for additional review and comments.

CALL TO ORDER AND VERIFICATION OF QUORUM

Chair Mary Niland called the meeting to order at 10:30 a.m. and verified that a quorum of the Board was present.

ATTENDANCE

TRUSTEES:

Mary Niland – Chair
Guy Hurlbutt – Vice Chair
Stanley Bastian – Secretary/Treasurer

Mark Dunham
Emily Walton

Also present:

Bert Glandon, President
David Shellberg, Executive Vice President
Cheryl Wright, VP Finance and Administration
Craig Brown, VP Resource Development
Tony Meatte, Comptroller
Steve Berenter, Attorney, Hawley Troxell
Kathy Ohnsman, Board Liaison

PLEDGE OF ALLEGIANCE

INTRODUCTION OF VISITORS

Bob Van Arnem
Christian Anderson, Zions

CONSENT AGENDA

The Board reviewed the consent agenda items.

(M/S) BASTIAN/DUNHAM MOVE TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY.

MINUTES REVIEW

(M/S) DUNHAM/WALTON MOVE TO APPROVE THE MINUTES DATED MAY 18, 2016, JUNE 1, 2016 AND JUNE 13, 2016. MOTION PASSED UNANIMOUSLY.

BOARD COMMITTEE REPORTS

Finance Committee – Cheryl Wright

- Reviewed Minutes – Trustee Bastian will bring a formal process of approving minutes to the Board meeting in July.

Foundation – Trustee Dunham/Craig Brown

- May 20th CWIF Board (half day) planning retreat was a great success.
- Mary May has agreed to stay on as President.
- Save the Date: October 5th, Foundation Scholarship dinner.

Community Outreach – Emily Walton/Jennifer Couch

- Trustee Walton attended the Hispanic Culture luncheon.
- We are actively working on setting up more presentations to the community.

HR REPORT – LILLIAN TALLEY

- Updated the Board on how we track resignations. The Trustees would like more specifics on involuntary resignations to be updated during the next HR Report to the Board. Shared information with the Board regarding the new FLSA policy and how that will affect our staff. HR rolled out a new process this spring “Servant Leadership”, what can we do to help employees succeed. We are continuing to make progress regarding market rates. Discussed turnover rate and how we compare to the other Community Colleges in Idaho. Lillian will provide that information to the Trustees. No formal complaints with the Idaho Human Rights Commission at this time.

FY2017 BUDGET PRESENTATION – CHERYL WRIGHT, TONY MEATTE, PHIL VARRICK, DAVE SORENSON

- VP Wright explained that a continuing budget resolution allows the college to continue to spend money until the budget has been approved.

(M/S) BASTIAN/DUNHAM MOVE TO APPROVE A CONTINUING BUDGET RESOLUTION JULY 2016 OR UNTIL THE TRUSTEES FORMALLY APPROVE A FISCAL YEAR 2017 BUDGET. MOTION PASSED UNANIMOUSLY.

CAPITAL PLANNING – CHRISTIAN ANDERSON FROM ZIONS

- Chair Niland recommended that we have a mock campus building for both Ada and Canyon counties as a visual. Craig indicated we have electronic renderings which we will use for purposes of the bond.

CHAIR REPORT

- Two changes were made on the President’s Contract. Deferred compensation is to be considered a part of the overall presidential compensation and it’s increased to \$24,000 from \$18,000 annually.

(M/S) HURLBUTT/DUNHAM MOVE TO APPROVE THE CONTRACT. MOTION PASSED UNANIMOUSLY.

PRESIDENT’S REPORT

- Review of Action items from May
- Review of upcoming calendar events – Kathy Ohnsman will send all calendar items to the Board.
- Budget Hearing – July 19th at 6:00 p.m.
- Homeowners Association complaint – Jeff Flynn met with them and both parties are satisfied with outcome.

COMPREHENSIVE STRATEGIC PLAN – MISSION STATEMENT

- The Board agreed on the following Mission Statement:
The College of Western Idaho expands learning and life opportunities, encourages individual advancement, contributes to Idaho’s economic growth, strengthens community prosperity and develops leaders.

(M/S) WALTON/BASTIAN MOVE THAT WE ADOPT THIS MISSION STATEMENT. MOTION PASSED UNANIMOUSLY.

EXECUTIVE SESSION

At 2:18 p.m., CHAIR NILAND MOVED, AND TRUSTEE BASTIAN SECONDED, THAT THE BOARD, PURSUANT TO IDAHO CODE § 74-206 (1) (b) & (c), CONVENE IN EXECUTIVE SESSION:

- (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student;
- (c) To acquire an interest in real property which is not owned by a public agency;

THE VOTE TO DO SO BY ROLL CALL:

- Chair Niland aye
- Guy Hurlbutt aye
- Mark Dunham aye
- Stan Bastian aye
- Emily Walton aye

The Board returned to public session at 2:22 p.m.

(M/S) BASTIAN/DUNHAM MOVED TO APPROVE CWI EXTENDING THE CURRENT LEASE FOR AN ADDITIONAL FIVE YEARS WITH THE IDAHO STATE HISTORICAL SOCIETY FOR LAND AND BUILDINGS RELATED TO CWI'S HORTICULTURE PROGRAM. MOTION PASSED UNANIMOUSLY.

No further business.

(M/S) BASTIAN/WALTON MOVED TO ADJOURN. MOTION PASSED UNANIMOUSLY.

Chair Mary Niland adjourned the meeting at 2:25 p.m.



Stanley Bastian, Secretary/Treasurer

8/16/16

Date Signed