



**Board of Trustees Meeting Minutes
9:00 a.m.**

***Nampa Campus Administrative Building
President's Conference Room
6056 Birch Lane, Nampa, Idaho***

May 16, 2017

CALL TO ORDER

Chair Dunham called the meeting to order at 9:00 a.m.

ATTENDANCE

TRUSTEES:

Mark Dunham, Chair
Emily Walton, Vice Chair
Stan Bastian, Secretary/Treasurer
Mary Niland
Skip Smyser

ALSO PRESENT:

Bert Glandon, President
David Shellberg, Executive Vice President, Instruction and Student Services
Cheryl Wright, Vice President, Finance and Administration
Craig Brown, Vice President, Operations
Mark Browning, Vice President, Communications and Government Relations
Mitch Minnette, Executive Director, Foundation
Patrick Tanner, Assistant Vice President, Enrollment & Student Services
Amy Vassar, President, Faculty Senate
Connor McComas, President, Staff Senate
Dave Sorenson, Budget Manager, Budget Office
Robin DeBuhr, Vice President, Staff Senate
Steve Berenter, Attorney, Hawley Troxell
Stephanie Harder, Executive Assistant and Board Liaison

(M/S) SMYSER/WALTON MOVED TO AMEND THE ORDER OF THE CURRENT AGENDA TO MOVE THE CALL FOR PUBLIC COMMENT ITEM BEFORE THE EXECUTIVE SESSION. MOTION PASSED UNANIMOUSLY.

VISITORS

Bob Van Arnem

PUBLIC COMMENT

- Bob Van Arnem suggested that the Trustees should ask local businesses to provide funding for buildings for the College. The Trustees and President Glandon assured Mr. Van Arnem that there are ongoing conversations with business and industry leaders regarding support for the College. Chair Dunham stated that the Board of Trustees have scheduled listening tours throughout the college district to gain information to be used to develop a strategic approach towards meeting the needs for the College.
- The Trustees agreed that engaging private business and industry in partnerships will be necessary and important.

EXECUTIVE SESSION:

PURSUANT TO IDAHO CODE

THE BOARD, PURSUANT TO IDAHO CODE § 74-206 (1) (a)(b)(c), AGREED TO CONVENE IN EXECUTIVE SESSION:

- (a) To consider hiring a public officer employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated to fill a particular vacancy or need, unless a vacancy in an elective office is being filled;
- (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member, individual agent or public school student;
- (c) To acquire an interest in real property which is not owned by a public agency;

THE VOTE TO DO SO BY ROLL CALL:

(M/S) WALTON/BASTIAN MOVED TO GO INTO EXECUTIVE SESSION. MOTION PASSED UNANIMOUSLY AT 9:13 A.M.

- Chair Mark Dunham aye
- Trustee Emily Walton aye
- Trustee Stan Bastian aye
- Trustee Mary Niland aye
- Trustee Skip Smyser aye

The Board returned to public session at 11:54 a.m.

The Board self-evaluation and President’s evaluation are complete.

(M/S) WALTON/NILAND MOVED TO AMEND THE AGENDA TO ADD AN ADDITIONAL EXECUTIVE SESSION AT THE END OF THE MEETING. MOTION PASSED UNANIMOUSLY.

CONSENT AGENDA

(M/S) BASTIAN/WALTON MOVE TO APPROVE CONSENT AGENDA INCLUDING THE MEETING MINUTES AS PRESENTED. MOTION PASSED UNANIMOUSLY.

BOARD COMMITTEE REPORTS:

• **FINANCIALS**

- Vice President Wright presented the April financial statements to the Board.
- Vice President Wright reviewed fiscal year 2018 budget considerations, including the tuition and fee schedule, the projected revenue and proposed salary changes. Vice President Wright noted that the revenue projections include a 3% increase to the property tax revenue.
- Trustee Bastian commented that the Finance Committee recommended that the changes presented be approved. Trustee Bastian also stated that member Dave Gadda was concerned about CWI keeping the tuition and fees the same and not increasing over time. Trustee Bastian suggested that CWI Board consider the possibility of increases for tuition and fees over time.
- Chair Dunham clarified that Finance Committee member Dave Gadda is looking for more consistency in the tuition schedule.

(M/S) BASTIAN/ NILAND MOVE TO WAIVE THE SECOND READING AND APPROVE THE ACADEMIC YEAR 2018 TUITION AND FEES AS PRESENTED; RESULTING IN NO INCREASE TO THE TOTAL IN-STATE TUITION AND FEES. MOTION PASSED UNANIMOUSLY.

(M/S) BASTIAN/ NILAND MOVE TO APPROVE THE FISCAL YEAR 2018 CWI REVENUE BUDGETS AS PRESENTED. MOTION PASSED UNANIMOUSLY.

(M/S) BASTIAN/ NILAND MOVE TO APPROVE THE FOLLOWING INCREASES IN BUDGET RELATED TO PAY AND BENEFITS, AS PART OF THE FY 2018 CWI OPERATING BUDGET. ALL OF THESE RECOMMENDATIONS WILL BE EFFECTIVE JULY 1, 2017, UNLESS OTHERWISE NOTED, AND WITH THE UNDERSTANDING THAT SPENDING THE APPROVED BUDGET DOLLARS WILL OCCUR ONLY IF A BALANCED BUDGET IS APPROVED BY THE TRUSTEES:

- **A budget increase to cover the 3% increase in employee compensation as recommended by the Governor.**
- **A budget increase to cover the additional costs for health insurance.**
- **A budget increase in the amount needed for reclassifications.**
- **A budget increase to cover projected overtime.**
- **A budget increase to cover the 6 new state funded positions.**

MOTION PASSED UNANIMOUSLY.

• **FOUNDATION**

- Vice Chair Walton stated that the Foundation Board has a new member, Ed Castledine.
- **COMMUNITY OUTREACH**
 - Trustee Niland stated that she did not have a report on Community Outreach.
 - Vice President Browning presented a listening tour presentation to the Board. Vice President Browning stated that each listening tour is 90 minutes in length and will be held from 6:30-8:00 p.m.
 - Chair Dunham stated that it would be helpful if other Board members joined him in the listening tours.
 - Chair Dunham complimented Vice President Browning and his staff for organizing the listening tours and all the work involved.
 - Vice President Browning added that the CWI Community listening tours will be recorded and also will be on Facebook live.
 - The Trustees agreed by consensus that while there may be a quorum present at the listening tours, the intention is to not have a discussion leading to making a decision outside of a public meeting.

SPECIAL COURSE FEES – FIRST READING

- Vice President Wright presented the Special Course Fees to the Board.

(M/S) WALTON/ NILAND MOVE TO WAIVE THE SECOND READING AND APPROVE THE SPECIAL COURSE FEES AS PRESENTED. MOTION PASSED UNANIMOUSLY.

FACULTY SENATE UPDATE

- Faculty Senate President Amy Vassar presented the Faculty Senate Update to the Board.
- Trustee Niland inquired what the Trustees can do to recognize the personal ties and efforts of the Senate. President Vassar responded that if the Board could attend more events such as the artist events, it would help the Senate to know that the Board is invested.

STAFF SENATE UPDATE

- Staff Senate President Connor McComas and Staff Senate Vice President Robin DeBuhr presented the Staff Senate Update to the Board.
- Chair Dunham inquired of what the Board can do to help the Staff Senate.
- Staff Senate President McComas responded that the Board's presence at the all staff breakfast on May 23rd would show great support and validation.
- Trustee Bastian thanked the staff for the connections they have with the students and what they do for them.

PARK & RIDE- BOISE SITE

- Vice President Brown discussed the park and ride proposal for the Boise site.
- Vice President Brown stated that the Capital City Development Corporation (CCDC) is seeking CWI's support for a proposed Park and Ride lot on the College's Main & Whitewater Park Boulevard site in Boise. CCDC is exploring options to help alleviate downtown parking issues, and they are asking CWI to give them feedback about whether the CWI Boise site can continue to be considered as a potential interim Park and Ride location.
- Vice President Brown presented a summary of the CCDC and Valley Regional Transit (VRT) proposal.
- Trustee Niland expressed concern that the public might think that CWI is pursuing building on site. Vice President Brown responded that there will be proper signage and that it will be very evident of intent of site's purpose.
- Trustee Niland inquired of the insurance and liability. Vice President Brown responded that CWI would ask CCDC to carry the insurance and liability for the parking site.
- Vice President Brown asked the Board for consensus of what direction to take for the parking site. Vice President Brown added that proposals would be brought back to the Board prior to ever proceeding with work. Chair Dunham requested that Vice President Browning start making a list of pros and cons for the site.
- Trustee Smyser believes that the Board should consider this partnership but should have an escape clause included. Trustee Bastian stated that he agreed with Trustee Smyser's suggestion and believes it will be beneficial for CWI to show that they have public interest.
- The Board agreed by consensus to continue to work with CCDC on the Park & Ride proposal.

Trustee Niland left the meeting at 1:58 p.m.

The Board agreed that an additional Executive session was no longer needed.

(M/S) BASTIAN/WALTON MOVE TO APPROVE HIRING TONY MEATTE FOR VICE PRESIDENT, FINANCE & ADMINISTRATION. MOTION PASSED UNANIMOUSLY.

NO CHAIR'S REPORT

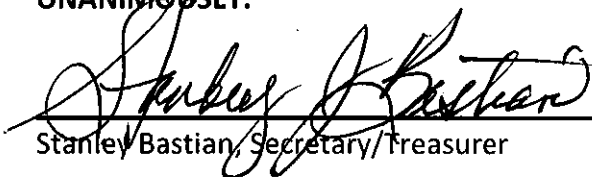
PRESIDENT'S REPORT:

President Glandon reviewed the following with the Trustees:

- President Glandon discussed the AARP coordination for Spanish speaking classes for people over 50 years of age. CWI will work with AARP to provide some classroom space in the evenings.

- President Glandon reminded the Board of upcoming calendar items:
 - The All Staff Senate Breakfast will be held on May 23, 2017.
 - The Idaho Business Review CEO of Influence Dinner will be held on May 23, 2017.
 - Governor Butch Otter will address the Business community on June 7, 2017.
 - The SBOE meeting will be held on June 13-16, 2017 in Coeur d'Alene, Idaho.
 - The July 18, 2017 Board of Trustee meeting will be a public meeting and held 3-7 p.m.
 - The Idaho Governor's Cup will be held on September 7-9, 2017 in Sun Valley, Idaho.
 - The ACCT Conference will be held on September 25-28 in Las Vegas, Nevada.
- Chair Dunham reminded the Board that if the College of Eastern Idaho passes the May 16, 2017 election and is established as a college, there will be a group training session consisting of the four community college Board of Trustees in August in Idaho Falls. However, if the College of Eastern Idaho fails to pass the election, the three community college board of Trustees, would meet on June 16, 2017 in Coeur d'Alene, Idaho.

(M/S) BASTIAN/WALTON MOVED TO ADJOURN THE MEETING AT 2:03 P.M. MOTION PASSED UNANIMOUSLY.


Stanley Bastian, Secretary/Treasurer


Date Signed