



Board of Trustees Special Meeting Minutes

2:00 P.M.

ZOOM Virtual Meeting

March 1, 2021

CALL TO ORDER

Chair Lenty called the virtual meeting to order at 2:00 p.m.

ATTENDANCE

TRUSTEES:

- **CHAIR MOLLY LENTY**
- **VICE-CHAIR CHERIE BUCKNER-WEBB**
- **SECRETARY/TREASURER APRIL BAYLON-MENDOZA**
- **TRUSTEE ANNIE HIGHTOWER**
- **TRUSTEE SAMANTHA GUERRERO**

ALSO PRESENT:

Craig Brown, Executive Vice President, Operations

Mark Browning, Vice President, College Relations

Denise Aberle-Cannata, Provost

Karl Spiecker, Vice President Finance

Andrea Fontaine, General Counsel

Judd Constantine, Multimedia Coordinator III

Morriah Marks, Executive Assistant, College Relations

Janice McGehee, Executive Assistant to the President

Ashley Smith, Communications Representative III, Communications & Marketing

Michael Jensen, CWI Foundation Director of Development

La Dawn Andherst, Foundation Operations and Database Coordinator

Stephanie Ritchie-Breach, Faculty Senate President

Laura Brown, Executive Assistant, Finance

Justin Vance, Dean of Arts & Humanities

Kim Channpraseut, Executive Director, IT Operations

Kae Jensen, Dean, Math & Science

Pat Neal, Dean of Industry, Engineering & Trades

Patrick Tanner, Assistant Vice President, Enrollment & Student Services

Courtney Santillan, Dean of Social Science & Public Affairs

Cathleen Currie, Dean, Health

Tami DeBoer, Executive Administrative Assistant, Operations

Ryan Herring, Interim Vice President, Human Resources

- **CONSIDER BID SOLICITATION PROCEDURE FOR PRESIDENTIAL SEARCH CONSULTING SERVICES.**

(M/S) VICE-CHAIR BUCKNER-WEBB/TRUSTEE BAYLON-MENDOZA MOVED THAT THE BOARD PROCURE PRESIDENTIAL SEARCH CONSULTING SERVICES USING THE SOLICITATION FOR BIDS PROCEDURE SET FORTH IN IDAHO CODE SECTION 67-2806(1).

Vice Chair Buckner-Webb asked if there was a finite number of firms to be considered? Chair Lentz stated this will be covered in the next action item which will consider the scope of work.

ROLL CALL VOTE:

- o Trustee Hightower.....AYE
- o Trustee Guerrero.....AYE
- o Trustee Baylon-Mendoza.....AYE
- o Vice-Chair Buckner-WebbAYE

MOTION PASSED

Chair Lentz stated that the window for submitting bids will be quite narrow with a submittal deadline of 5:00 p.m. on Thursday, March 4. Chair Lentz thanked Vice President Spiecker for his help in handling the bid process.

• CONSIDER SCOPE OF WORK FOR PRESIDENT SEARCH BID SOLICITATION.

(M/S) TRUSTEE HIGHTOWER /TRUSTEE BUCKNER-WEBB MOVED TO APPROVE THE SCOPE OF WORK SET FORTH IN THE CONSULTING SERVICES FOR PRESIDENTIAL SEARCH SOLICITATION FOR BIDS, TO BE USED IN ACCORDANCE WITH IDAHO CODE SECTION 67-2806(1).

ROLL CALL VOTE:

- o Trustee Guerrero.....AYE
- o Trustee Baylon-Mendoza.....AYE
- o Trustee Hightower.....AYE
- o Vice-Chair Buckner-WebbAYE

MOTION PASSED

Chair Lentz thanked Provost, Denise Aberle-Cannata for co-chairing this process. Moving forward, a focus group will be formed immediately to work with the consulting firm once selected. Provost Cannata and I will be working on putting together a search committee, based on internal and external stakeholders.

Vice President Spiecker will gather all bid submittals and send to the Trustees for their review. The Trustees mutually decided on meeting Monday, March 8 at 8:15 a.m. to discuss and decide on a search firm for the Presidential search.

Chair Lentz called for the meeting to adjourn.

Meeting adjourned at 2:18 p.m.


Molly Lentz, Chair

03/12/21
Date