



Board of Trustees

Meeting Minutes

Time: 1:00 PM

ZOOM Video Conference
NADM President's Conference Room

March 10, 2022

CALL TO ORDER

Chair Lenty called the virtual meeting to order at 1:01 p.m.

PLEDGE OF ALLEGIANCE

VISITOR INTRODUCTIONS

Cory Johnson, Cushing Terrell
Charlie Deese, Cushing Terrell
Mitch Minnette, Nampa Chamber of Commerce

CWI MISSION STATEMENT

Vice Chair Buckner-Webb read the CWI Mission Statement.

THE COLLEGE OF WESTERN IDAHO IS COMMITTED TO EMPOWERING STUDENTS TO SUCCEED BY PROVIDING AFFORDABLE AND ACCESSIBLE EDUCATION TO ADVANCE THE LOCAL AND GLOBAL WORKFORCE.

CALL FOR PUBLIC COMMENT

ATTENDANCE

TRUSTEES:

- MOLLY LENTY, CHAIR
- CHERIE BUCKNER-WEBB, VICE CHAIR
- JIM REAMES, SECRETARY/TREASURER - ABSENT
- ANNIE HIGHTOWER, TRUSTEE
- SAMANTHA GUERRERO, TRUSTEE - ABSENT

ALSO PRESENT:

Gordon Jones, President
Denise Aberle-Cannata, Provost
Craig Brown, Executive Vice President, Operations
Karl Spiecker, Vice President Finance
Ryan Herring, Vice President Human Resources
Aaron von Lindern, Department Chair, Health Sciences
Alexis Malepeai, Executive Director, Institutional Effectiveness
Andrea Fontaine, General Counsel
Ashley Smith, Representative III, Communications
Audrey Eldridge, Executive Director, Communications & Marketing

Carol Crothers, Manager II, Math Solutions Center
Chad Trisler, Dean of Students
Christi Gilchrist, AVP, Economic Development
Courtney Colby Bond, Dean, Center for Teaching & Learning
Courtney Santillan, Dean, Social Sciences & Public Affairs
Danielle Persinger, Librarian, Collection Management
Erica Compton, Director, Advising
Jana McCurdy, Department Chair Social Science & Public Affairs
Janice McGehee, Executive Assistant to the President
Jenee Snyder, Director, Financial Aid
Jennifer Colley, Executive Director-Human Resources
Jessica Downing, Manager, Sr. Creative
John Tucker, Department Chair, Public Safety
Josee Ward, Assistant Director, Student Advising and Success
Judd Constantine, Audio Visual Project Manager
Justin Vance, Dean, Arts & Humanities
Kae Jensen, Dean, Math
Kelly Steely, Dean, Business, Communications & Technology
Kelsey Dillon, CWI Alumni
La Dawn Anderst, CWI Foundation
Laura Brown, Executive Administrative Assistant
Lindsey Zahller, Manager I, Student Advising and Success
Maia Kelley, Associate Professor, Math
Malcolm Diamond, Assistant Professor, Welding & Metals Fabrication
Mary Jo Hayes, Comptroller
Michael Chacon, Chief Information Officer
Michael Jensen, Director, Foundation
Mike Maglaughlin, Senior Analyst, Budget and Finance
Morriah Marks, Executive Assistant, College Relations
Patrick Neal, Dean, Industry, Engineering and Trades
Patrick Tanner, Assistant Vice President, Enrollment & Student Services
Richard Sotto, Department Chair, Business
Ross Hosking, Videographer
Stephanie Boren, Administrative Assistant CWI Foundation
Tami DeBoer, Program Manager

CONSIDER CONSENT AGENDA

**(M/S) TRUSTEE HIGHTOWER/ VICE CHAIR BUCKNER-WEBB MOVED TO APPROVE THE
CONSENT AGENDA AS PRESENTED. MOTION PASSED**

PRESIDENT'S REPORT

President Jones has been busy with community and legislative work, while also getting to know faculty and staff from across campus. President Jones is focused on continuing to position CWI so people do not just recognize the name CWI, but there is an enthusiasm about future partnerships and ultimately strategic seed planting happening.

On a legislative front, President Jones was present when the Joint Finance Appropriations Committee (JFAC) approved \$10 million for the new Health Science building and an additional \$5 million for the relocation and continued development of the Horticulture program. There will also be CEC money made available.

- Covid 19 Update – The Seal Team has done a great job keeping this institution safe and protected through the COVID 19 Pandemic. President Jones would like to solicit the Trustee’s input on transitioning to “Masks Optional”, effective Monday, March 14. Vice Chair Buckner-Webb and Trustee Hightower both expressed their support of this action.
- The Commencement Planning Committee is happy to announce CWI Graduation will be in-person, (and live streamed) on Friday, May 13 at 7:00 p.m. at ExtraMile Arena. President Jones is very excited to take part in his first CWI graduation.
- CWI is partnering with Amazon and their “Career Choice” Program. Amazon will pre-pay 100% of tuition for their “tier-one” employees to attend CWI.
- General Council Fontaine referred to Governance Policy Section 5.2 regarding the Vice President of Advancement position. It would make more sense to have President Jones Chair the Search Committee, as well as appoint members of the Search Committee, using the Page Up process in collaboration with Human Resources.

Trustee Hightower asked if the Trustees should look at Board Governance Policy 5.2 going forward, to be more in line with peer institutions. General Counsel Fontaine stated it would be worth revisiting in the future.

CONSIDER DELEGATION OF SEARCH COMMITTEE MEMBERS AND DUTIES.

(M/S) TRUSTEE HIGHTOWER/VICE CHAIR BUCKNER-WEBB MOVED TO APPOINT THE PRESIDENT AS CHAIR OF THE SEARCH COMMITTEE FOR THE POSITION OF VICE PRESIDENT OF ADVANCEMENT. MOTION PASSED

(M/S) TRUSTEE HIGHTOWER/VICE CHAIR BUCKNER-WEBB MOVED TO APPOINT THE PRESIDENT THE AUTHORITY TO APPOINT MEMBERS OF THE SEARCH COMMITTEE FOR THE POSITION OF VICE PRESIDENT OF ADVANCEMENT, TO DETERMINE THE SCOPE AND TIME TABLE FOR THE SEARCH, AND TO DIRECT THE APPLICATION AND INTERVIEW PROCESS. MOTION PASSED

Bold Achievements

- Executive Director, Audrey Eldridge reported on the Bold Achievements recognition highlighting Kari Meyers, CWI Financial Aid Systems Analyst. Kari received her (Certified Financial Aid Administrator) FACC credential.

BOARD COMMITTEE REPORTS

a. COLLEGE RELATIONS

Communications & Marketing

- Executive Director, Audrey Eldridge stated summer registration is currently open and fall registration will open in April. The focus is on new ways to optimize the fall campaign, by analyzing data and looking for continuous improvement opportunities.
- Executive Director, Eldridge reported on the development of the new mascot. A short video of students sharing their ideas around the Otter as the new mascot, was highlighted.

Government Relations/Legislative Session Overview

- Ashley Smith reported a tour of the Nampa Campus Academic Building (NCAB) and the Micron Education Center (NMEC) is planned for tomorrow with Idaho Power, CEO Lisa Grow.
- CWI attended the March Nampa Chamber Meeting, with CTE as the featured topic.
- Legislature tentatively plans to Sine Die on March 25.

Foundation Update presented by Director, Michael Jensen

- Scholarship Update
 - Micron Foundation
 - Allen Morgan Scholarship
 - Delta Dental Scholarship
 - Opening Doors – Wednesday, Oct. 5 @ Galaxy Event Center
 - Committed sponsors are Heartland RV and Commercial Tire
 - Economic Development saw 145 New Contacts this month.

b. STUDENT SUCCESS

- Patrick Tanner announced Kaylee Peterson, current CWI Speech and Debate President and Political Science Major, has been selected by the Democratic Party of Idaho to run for the United States Congress.
- Erica Compton, Director of Student Advising & Success presented a program overview of what the student lifecycle looks like. Director Compton stressed how important the student advising piece is when Advisors are able to connect early and often with students.
 - Chair Lentz asked Director Compton, if it is possible to track what schools graduating CWI students go on to attend.

c. POLICY

- Trustee Hightower reported there were no revisions to College Policy.
- Board of Trustees Self Evaluation Process Update.
 - Electronic evaluations will be sent March 14, with a deadline to return by April 15. The evaluations will be summarized, and reviewed at the May 12 Trustee meeting in Executive Session.

- Trustee Hightower reviewed Board Governance Policy #7 Campus Safety.
- Board Governance Policy #3 Revision

CONSIDER BOARD GOVERNANCE POLICY #3 REVISION

(M/S) VICE-CHAIR BUCKNER-WEBB / TRUSTEE HIGHTOWER MOVED TO APPROVE THE REVISION TO BOARD GOVERNANCE POLICY #3 AS PRESENTED. MOTION PASSED

- Board Governance Policy #6 Revision

CONSIDER BOARD GOVERNANCE POLICY #6 REVISION

(M/S) VICE-CHAIR BUCKNER-WEBB / TRUSTEE HIGHTOWER MOVED TO APPROVE THE REVISION TO BOARD GOVERNANCE POLICY #6 AS PRESENTED. MOTION PASSED

PROVOST REPORT

- a. Provost Aberle-Cannata presented the second reading of the Fall Special Course Fees.

CONSIDER SPECIAL COURSE FEES (FALL) SECOND READING

(M/S) TRUSTEE HIGHTOWER/VICE-CHAIR BUCKNER-WEBB MOVED TO APPROVE THE FALL SPECIAL COURSE FEES AS PRESENTED. MOTION PASSED

- b. Provost Aberle-Cannata presented the Three Year SBOE Program Plan

CONSIDER THREE YEAR SBOE PROGRAM PLAN

(M/S) TRUSTEE HIGHTOWER/VICE-CHAIR BUCKNER-WEBB MOVED TO APPROVE THE THREE YEAR SBOE PROGRAM PLAN AS PRESENTED. MOTION PASSED

CHAIRS REPORT

- Chair Lenty, Vice-Chair Buckner-Webb and Trustee Hightower thanked Provost Denise Aberle-Cannata for her hard work and dedication as Interim-President. A restaurant gift card was presented to Provost Cannata as a token of the Trustee's gratitude and appreciation.

ADJOURNMENT

Chair Molly Lenty adjourned the meeting at 2:18 p.m.

DocuSigned by:



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Jim Reames, Secretary/Treasurer
Board of Trustees

4/19/2022 | 1:16 PM MDT

Date