



College of Western Idaho

**BOARD OF TRUSTEES MEETING**

9:00 a.m. Meeting

**PRESIDENT'S CONFERENCE ROOM**

**6056 BIRCH LANE, NAMPA ID**

**August 14, 2012**

**MINUTES**

**Call to Order and Verification of Quorum**

Chair Stanley Bastian called the meeting to order at 9:00 a.m. and verified that a quorum of the board was present at the meeting.

**Attendance**

Trustees: Stanley Bastian - Chair  
Mary M.C. Niland - Vice Chair  
Mark Dunham – Secretary/Treasurer  
Gordon Browning  
Guy Hurlbutt (excused)

Also present: Bert Glandon, President  
Craig Brown, VP Resource Development  
Cheryl Wright, VP Finance and Administration  
Denise Kohtz, Executive Director Human Resources  
Donna Robinson, Executive Assistant

**PLEDGE OF ALLEGIANCE**

**CALL FOR PUBLIC COMMENT**

- Adjunct Faculty Victor Hill addressed the Trustees regarding the desire for a declaration of a smoke-free campus.
- This topic is on the agenda for the September meeting.

**CONSENT AGENDA**

**(M) BROWNING: APPROVE CONSENT AGENDA AS AMENDED AND WITH THE EXCEPTION OF THE EMPLOYEE RATIFICATIONS THAT WILL BE REVIEWED IN EXECUTIVE SESSION. THE MOTION CARRIED UNANIMOUSLY.**

**ADDITION TO THE CONSENT AGENDA MINUTES: CHAIRMAN BASTIAN APPOINTED TRUSTEE BROWNING TO WORK WITH THE CHAIRMAN TO RESEARCH THE POLICIES RELATING TO ADDITIONAL OFFICES FOR THE TRUSTEES AND THE TRAINING OF NEW TRUSTEES OF NORTH IDAHO COLLEGE AND COLLEGE OF SOUTHERN IDAHO.**

**EXECUTIVE SESSION**

(M) Bastian: At 9:20 a.m. go into executive session under Idaho Code Sections Idaho Code Sections 67-2345Idaho Code Section 67-2345(a)(b)(c) To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. This paragraph does not apply to filling a vacancy in an elective office or deliberations about staffing needs in general; (b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student; (c) To conduct deliberations concerning labor negotiations or to acquire an interest in real property which is not owned by a public agency.

Stanley Bastian	aye
Mark Dunham	aye
Mary (M.C.) Niland	aye
Gordon Browning	aye

Return to open session at 11:05a.m.

The Board of Trustees publicly thanked Vice President of Instruction and Student Services Rick Aman for his years of service to the college and CWI students.

**(M) BROWNING: RATIFY THE EMPLOYEES AS LISTED IN THE CONSENT AGENDA PACKET. THE MOTION CARRIED UNANIMOUSLY.**

**(M) NILAND: APPROVE THE CAMPUS PLANNING DOCUMENT AS PRESENTED IN THE TRUSTEE PACKET. THE MOTION CARRIED UNANIMOUSLY.**

**(M) DUNHAM: THE BOARD WILL REVIEW ALL DEAN OR EXECUTIVE DIRECTOR LEVEL POSITIONS PRIOR TO FILLING THE POSITIONS. THE MOTION CARRIED UNANIMOUSLY.**

**STUDENT SERVICES PRESENTATION**

Director of Student Enrichment Lori Manzanares  
One Stop Supervisor Adrian San Miguel

- Lori and Adrian reviewed a PowerPoint focused on the Micron Center for PTE One Stop services.

- The Trustees publicly thanked the members of the One Stop Student Services staff for their service to CWI and our students.

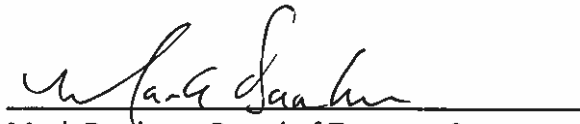
The Trustees publicly thanked Vice President Rick Aman for his outstanding service to CWI.

The Trustees welcomed Interim Vice President David Shellberg.

**PRESIDENT'S REPORT**

- President Glandon reviewed the report items.

Chair Bastian adjourned the meeting at 12:25 p.m.

A handwritten signature in cursive script, appearing to read "Mark Dunham", is written over a horizontal line.

Mark Dunham, Board of Trustees Secretary