



Board of Trustees Regular Meeting Minutes
9:00 a.m.

Nampa Campus Administrative Building
President's Conference Room
6056 Birch Lane, Nampa, Idaho

May 19, 2015

CALL TO ORDER AND VERIFICATION OF QUORUM

Chair Mary Niland called the meeting to order at 9:00 a.m. and verified that a quorum of the Board was present at the meeting.

PLEDGE OF ALLEGIANCE

INTRODUCTION OF VISITORS

- Tom Mortell, legal counsel, introduced himself

1. (M/S) BASTIAN/HURLBUTT. MOVE TO AMEND THE AGENDA TO CONSIDER THE EXECUTIVE SESSION AS THE FIRST ORDER OF BUSINESS, AND TO ADD BOTH DISCUSSION OF RECORDS AND HIRING DECISIONS TO THE REASONS FOR CALLING AN EXECUTIVE SESSION. MOTION PASSED UNANIMOUSLY.

Explanation: This was not included in the original agenda notice because we had not identified the need to consult with our attorney concerning records until recently, the earlier time worked better for our attorney, and we had just realized a pressing need to discuss hiring decisions.

ATTENDANCE

Trustees:

Mary "M.C." Niland – Chair
Guy Hurlbutt – Vice Chair
Stanley Bastian – Secretary/Treasurer
Mark Dunham
Emily Walton

Also present: Bert Glandon, President
David Shellberg, EVP Instruction and Enrollment & Student Services
Cheryl Wright, VP Finance and Administration
Craig Brown, VP Resource Development
Tony Meatte, Comptroller
Lillian Talley, Executive Director, Human Resources
Jennifer Couch, Executive Director, Marketing & Advancement
Anitra Townsend, Board Liaison
Kathy Ohnsman, Executive Assistant
Cameron Arial, Vice President, Public Finance
Thomas Mortell, Partner, Hawley, Troxell, Ennis & Hawley

EXECUTIVE SESSION

At 9:05 a.m., Chair Niland MOVED, AND TRUSTEE BASTIAN SECONDED, THAT THE BOARD, PURSUANT TO IDAHO CODE § 67-2345(1)(b)(c)(d) : To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need; to conduct deliberations to acquire an interest in real property that is not owned by a public agency; and to consider records that are exempt from disclosure as provided in Chapter 3, Title 9, Idaho Code. THE VOTE TO DO SO BY ROLL CALL:

- Mary "M.C." Niland aye
- Stan Bastian aye
- Emily Walton aye
- Mark Dunham aye
- Guy Hurlbutt aye

The Board returned to public session at 10:40 a.m.

CONSENT AGENDA

- The Board reviewed the consent agenda items

2. (M/S) DUNHAM/HURLBUTT. MOVE TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY.

BOARD COMMITTEE REPORTS

- FINANCE

- Tuition & Fees, 1st Reading. Cheryl Wright and Tony Meatte explained the Finance Committee recommendation to increase tuition by \$10 and reduce fees by \$10 with no overall increase to the current \$136 per credit hour.

3. (M/S) DUNHAM/BASTIAN. MOVE TO WAIVE THE SECOND READING AND APPROVE THE TUITION AND FEES AS PRESENTED. MOTION PASSED UNANIMOUSLY.

- FY 16 Budget Considerations. Tony reviewed the recommended FY 2016 employee pay and benefits.

4. (M/S) BASTIAN/HURLBUTT. I MOVE THAT WE APPROVE THE FOLLOWING RECOMMENDATIONS FOR THE FY 2016 PAY AND BENEFITS, AS PART OF THE FY 2016 CWI OPERATING BUDGET. ALL OF THESE RECOMMENDATIONS WILL BE EFFECTIVE JULY 1, 2015, UNLESS OTHERWISE NOTED, AND WITH THE UNDERSTANDING THAT SPENDING THE APPROVED BUDGET DOLLARS WILL OCCUR ONLY IF A BALANCED BUDGET IS APPROVED BY THE TRUSTEES:

- A) A BUDGET INCREASE TO COVER THE 3% INCREASE IN EMPLOYEE COMPENSATION AS RECOMMENDED BY THE GOVERNOR.
- B) A BUDGET INCREASE TO COVER THE ADDITIONAL COSTS FOR HEALTH INSURANCE.
- C) A BUDGET INCREASE IN THE AMOUNT NEEDED TO IMPLEMENT THE F16 FACULTY RANK PROMOTIONS THAT ARE APPROVED PER CWI POLICY.
- D) A BUDGET INCREASE TO RAISE THE CWI ADJUNCT RATE PER THE TIERED RATE STRUCTURE OF PAY.
- E) A BUDGET INCREASE TO COVER RECLASSIFICATIONS AND PROMOTIONS.

MOTION PASSED UNANIMOUSLY.

- Financials. Cheryl directed attention to the financials that the committee reviewed.
- Special Course Fees, 1st Reading. VP Wright presented the change to the approved special course fees schedule.

5. (M/S) BASTIAN/WALTON. MOVE TO WAIVE THE SECOND READING AND APPROVE THE SPECIAL COURSE FEES AS PRESENTED. MOTION PASSED UNANIMOUSLY.

BOARD COMMITTEE REPORTS (CONT'D)

- FOUNDATION BOARD
 - Trustee Dunham updated the Trustees on the Foundation's activities. October 7th will be the annual fundraiser.
- COMMUNITY OUTREACH
 - Trustee Walton updated the Board.
- POLICY

- Trustee Hurlbutt thanked the committee that worked on the Policy Manual. Lillian Talley demonstrated how the links will work on the website once the finished product has been uploaded.
- **Board Policies, 1st Reading:** The Board discussed ideas for some changes to the document. The Policy Manual will come before the Board again in June.

6. (M/S) WALTON/BASTIAN. MOVE TO CONSIDER THE LEGAL CLINIC UPDATE AND PRESIDENT'S REPORT NEXT ON THE AGENDA. MOTION PASSED UNANIMOUSLY.

Explanation: The Board was running ahead of schedule; this modification maximized efficiency.

LEGAL CLINIC

- Trustee Hurlbutt discussed successes and challenges of the clinic.
- The Board decided to allow the clinic to continue, and to work on ways to decrease the student "no-show" rate. They will reconsider the issue in December.

PRESIDENT'S REPORT

- President Glandon presented the report items.
- Craig Brown updated the Board on the Comprehensive Strategic Plan.
- Craig announced that Valley Rapid Transit received a \$623k grant that will fund the realignment of Terra Linda and the reworking of the roundabout.
- Jennifer Couch presented a community education and engagement plan.

CHAIR'S REPORT

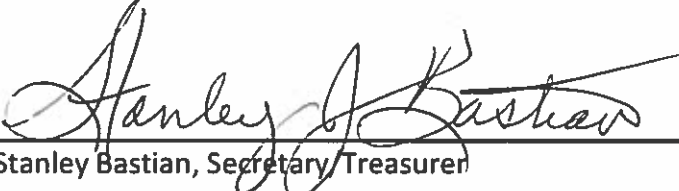
- Nothing further to report.


ZION'S BANK PRESENTATION

- Cameron Arial presented information about the bonding and rating processes and associated timelines.
- Cameron also explained the services that Zions can offer to CWI.

7. (M/S) WALTON/BASTIAN: MOVE TO ADJOURN. MOTION PASSED UNANIMOUSLY.

Chair Niland adjourned the meeting at 3:02 p.m.


Stanley Bastian, Secretary/Treasurer


Date Signed