



**Board of Trustees Regular Meeting Minutes**  
*9:00 a.m.*

**Nampa Campus Administrative Building  
President's Conference Room  
6056 Birch Lane, Nampa, Idaho**

*May 12, 2014*

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**CALL TO ORDER AND VERIFICATION OF QUORUM**

Chairman Stan Bastian called the meeting to order at 9:00 a.m. and verified that a quorum of the Board was present at the meeting.

**ATTENDANCE**

Trustees: Stanley Bastian – Chair  
Mary "M.C." Niland – Vice Chair  
Gordon Browning – Secretary/Treasurer  
Guy Hurlbutt  
Mark Dunham, Trustee

Also present: Bert Glandon, President  
Cheryl Wright, VP Finance and Administration  
Craig Brown, VP Resource Development  
Will Fanning, Dean, Professional Technical Education  
Rick Ferguson, Executive Director Idaho Counties Risk Management Pool (ICRMP)  
Jim Davis, Attorney, James J. Davis Law Firm  
Ray Wolfe, Executive VP, The Hartwell  
Anitra Townsend, Board Liaison

**PLEDGE OF ALLEGIANCE**

**CALL FOR PUBLIC COMMENT**

- None

## CONSENT AGENDA

1. **(M/S) HURLBUTT/NILAND: MOVE TO ACCEPT THE CONSENT AGENDA ITEMS AS PRESENTED. MOTION PASSED UNANIMOUSLY.**

Discussion: Trustee confirmed that the Financials would be included in the Consent Agenda whenever the Finance Committee has not met prior to the Trustee meeting. Cheryl Wright explained that "deferred inflow" is the new name for what was "deferred revenue"; this number includes registration payments that will be booked in the fall.

## STUDENT SUCCESS: SKILLS USA

- Dean Will Fanning introduced the 14 students present, all of whom won medals at the Skills USA competition. Several students will represent CWI at the national competition.
- Chairman Bastian thanked the students and presented each of them with a thank you gift.

## INSURANCE COVERAGE FOR TRUSTEES

- Rick Ferguson, Jim Davis, and Ray Wolfe presented to the Trustees.
  - The presenters emphasized that Trustees, employees, staff, faculty, and volunteers are covered under our policy in civil matters, but that the policy cannot defend a criminal case.
  - Students and visitors must bring their own coverage to campus with them.
  - The Trustees discussed the security requirements for the various campuses in light of the weapons on campus legislation.
2. **(M/S) NILAND/BROWNING: MOVE TO DIRECT THE ADMINISTRATION TO MEET WITH AND ACQUIRE PROPOSALS FROM LAW ENFORCEMENT TO DETERMINE IF THERE ARE INTERESTED PARTIES THAT WOULD LIKE TO PROVIDE ADDITIONAL SECURITY FOR THE COLLEGE OF WESTERN IDAHO. MOTION PASSED UNANIMOUSLY.**

Discussion: Trustee Niland wanted to be sure that we include the counties in the discussion, and be sensitive to the fact that some of them may not want to participate in a formal RFP process.

## BOARD OF TRUSTEES' GOALS

- Chairman Bastian presented Title 33, Idaho Code, which defines the general powers of the Board of Trustees.
- Chairman Bastian asked that the staff schedule another retreat to continue work on goals and policies.

## CHAIRMAN'S REPORT

- Chairman Bastian discussed the ACCT event in Chicago to be held in October, 2014. Chairman Bastian and Trustee Browning would like to attend. The Board decided by consensus to keep the April 25 meeting, possibly moderated by Kathy Hagler.

#### RECOMMENDATION FOR DORMITORY HOUSING COMMISSIONER

- Debbie Kling's name is moving forward to the Governor for approval.
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#### LEGAL CLINIC

- Trustee Hurlbutt explained that the idea of a clinic was brought to the student senate, ASCWI, and that they were fully in support of pro bono legal service for students
- Upon Trustee approval, Laird Stone and Trustee Hurlbutt would work with the 3<sup>rd</sup> and 4<sup>th</sup> District Bar Associations
- Mr. Stone and Trustee Hurlbutt would present their idea to the bar associations in August.

3. **(M/S) HURLBUTT/DUNHAM: MOVE TO ESTABLISH A FREE CLINIC AT CWI, PATTERNED AFTER THE PROGRAM AT THE COLLEGE OF SOUTHERN IDAHO, ACCORDING TO THE PROPOSED GUIDELINES. MOTION PASSED UNANIMOUSLY.**
4. **(M/S) NILAND/BROWNING: MOVE TO AMEND THE AGENDA TO CONSIDER EMERITI RECOGNITION BEFORE BOARD ELECTIONS PROCEDURES. MOTION PASSED UNANIMOUSLY.**

Explanation: Changing the order of these items kept the meeting flowing smoothly, because staff was not immediately available to support the original order of consideration.

#### EMERITI RECOGNITION REVIEW

- President Glandon, with the support of Executive Vice President David Shellberg, recommended that more specific criteria be established for awarding emeritus status.
5. **(M/S) NILAND/HURLBUTT: MOVE TO AWARD RANDALL JOHNSON WITH EMERITUS FACULTY STATUS. MOTION PASSED UNANIMOUSLY.**
  6. **(M/S) NILAND/HURLBUTT: MOVE TO REVIEW THE POLICY AND PROCEDURES REGARDING EMERITUS STATUS AND RECOMMEND CHANGES TO THE BOARD AT THE AUGUST MEETING. MOTION PASSED UNANIMOUSLY.**

Discussion: Trustee Hurlbutt asked if there was any precedent of applying for Emeritus status only by invitation. President Glandon said that staff would consider this option.

#### BOARD ELECTIONS PROCEDURES

- Cheryl Wright briefed the Board on the timeline for the coming elections

#### PRESIDENT'S REPORT

- A time that does not conflict with President Glandon's vacation will be set to discuss his evaluation

- The Board asked that updates on progress with new programs be added to the President's Report each month.

At 12:17 p.m., Chairman Bastian MOVED THAT THE BOARD, PURSUANT TO IDAHO CODE § 67-2345(1) (b) & (c), CONVENE IN EXECUTIVE SESSION: To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need; and to acquire an interest in real property which is not owned by a public agency AND THE VOTE TO DO SO BY ROLL CALL:

- Stan Bastian aye
- Mary "M.C." Niland aye
- Gordon Browning aye
- Mark Dunham aye
- Guy Hurlbutt aye

The Board returned to public session at 2:15 p.m.

#### PERSONNEL UPDATES

6. (M/S)NILAND/BROWNING: MOVE TO APPROVE THE HIRING OF LILLIAN TALLEY AS THE EXECUTIVE DIRECTOR OF HUMAN RESOURCES. MOTION PASSED UNANIMOUSLY.
7. (M/S) DUHNAM/NILAND: MOVE TO APPROVE THE HIRING OF CHRISTINE ROOD AS THE EXECUTIVE DIRECTOR OF BUSINESS PARTNERSHIPS/WORKFORCE DEVELOPMENT. MOTION PASSED UNANIMOUSLY.

#### PROGRAM UPDATES

8. (M/S) HURLBUTT/NILAND: MOVE TO APPROVE EXTENDING THE CURRENT FRUITLAND LEASE, LOCATED AT 127 N. WHITLEY, AN ADDITIONAL 3 YEARS, WITH A RENT INCREASE FROM \$1,000 PER MONTH TO \$1,100 PER MONTH. MOTION PASSED UNANIMOUSLY.
9. (M/S) NILAND/HURLBUTT: MOVE TO APPROVE EXECUTING AN AMENDMENT TO THE LEASE WITH BOISE STATE UNIVERSITY FOR FISCAL YEAR 2015, REDUCING THE LEASE AREA FROM 20,369 SQUARE FEET (SF.) TO 10,416 SF., AND INCREASING THE RENT FROM \$15.00 PER SF. TO \$15.45 PER SF. MOTION PASSED UNANIMOUSLY.

Chairman Bastian read the following: Let the minutes reflect that a quorum of Trustees may attend the CWI Nursing Pinning Ceremony on May 15, and will attend the CWI Commencement Ceremony on May 17. These events do not constitute public meetings of the Board of Trustees, as there will be neither deliberations nor discussions toward any decisions.

10. (M/S) BROWNING/DUNHAM: MOVE TO ADJOURN. MOTION PASSED UNANIMOUSLY.

Chairman Bastian adjourned the meeting at 2:20 p.m.

  
Gordon Browning, Board of Trustees Secretary

6-17-14

Date Signed