



**Board of Trustees Regular Meeting Minutes**  
*9:00 a.m.*

**Nampa Campus Administrative Building  
President's Conference Room  
6056 Birch Lane, Nampa, Idaho**

*February 17, 2015*

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**CALL TO ORDER AND VERIFICATION OF QUORUM**

Chair Mary Niland called the meeting to order at 9:00 a.m. and verified that a quorum of the Board was present at the meeting.

**ATTENDANCE**

**Trustees:**

Mary "M.C." Niland – Chair  
Guy Hurlbutt – Vice Chair  
Stanley Bastian – Secretary/Treasurer  
Mark Dunham  
Emily Walton

**Also present:**

Bert Glandon, President  
David Shellberg, EVP Instruction and Enrollment and Student Services  
Cheryl Wright, VP Finance and Administration  
Craig Brown, VP Resource Development  
Tony Meatte, Comptroller  
Doug DePriest, Director, Institutional Effectiveness  
Anitra Townsend, Board Liaison

**PLEDGE OF ALLEGIANCE**

**INTRODUCTION OF VISITORS**

- None

#### CALL FOR PUBLIC COMMENT

- None

#### CONSENT AGENDA

- The Board reviewed the consent agenda items

#### **1. (M/S) HURLBUTT/DUNHAM. MOVE TO APPROVE THE CONSENT AGENDA AS PRESENTED. MOTION PASSED UNANIMOUSLY.**

#### FINANCE COMMITTEE REPORT

- Financials. Cheryl Wright briefed the current financial statements.
- Levy rates. Trustee Bastian called attention to the trend in the rates as tied to property values. Trustees would like to see the trend line for the amount generated by the levy over time.
- Tuition and Fees. Information only. Tuition and Fees statement for next academic year will be brought for first reading in March.
- Investments Update. Cheryl reported that our investment money went into a custodial account and was invested per the College's cash flow requirements.
- Audit Services. Cheryl explained that the timing is not right to issue the RFP for Audit Services. The Finance Committee recommended that the Trustees approve extending the contract with Eide Bailly for another year.

#### **2. (M/S) BASTIAN/DUNHAM. MOVE TO DELAY THE POSTING OF THE RFP FOR AUDIT SERVICES AND TO EXTEND THE CURRENT CONTRACT WITH EIDE BAILLY FOR ANOTHER YEAR. MOTION PASSED UNANIMOUSLY.**

#### DISCUSSION:

- Trustee Dunham asked if the CWI Foundation Board supported delaying the RFP. Cheryl replied that they stated their support at last week's meeting.

#### STRATEGIC PLAN 2016: 2<sup>ND</sup> READING

- Doug DePriest reported on the strategic plan, talking the Board through the changes.
- The Board asked that some changes be made prior to submission to the State Board of Education.

#### **3. (M/S) WALTON/HURLBUTT. MOVE TO APPROVE THE 2016 STRATEGIC PLAN. MOTION PASSED UNANIMOUSLY.**

#### PRESIDENT'S REPORT

- President Glandon presented the report items.
- The Board asked that Pay for Performance be an agenda item in March.

#### **DASHBOARD MEASURES**

- Doug DePriest showed the Trustees the background of VFA that informs our dashboards, and explained which VFA data CWI currently collects. He showed the Trustees an example of what the dashboard reports, to be named "Student Success," will look like in April and November.

#### **IDAHO COMMISSION ON AGING**

- Cheryl Wright explained that the administration was considering revisiting applying to be the Area Agency for Agency in our region.
- The Board asked for further information before making a decision.

#### **FOUNDATION REPORT**

- Trustee Dunham updated the Board on the Foundation. The Foundation has been working on a revised Investment Policy.

#### **OPINION SURVEY**

- Chair Niland explained that CWI would like to expand sometime soon, and that the Board needs to understand whether such expansions would have public support.
- The Board reviewed the opinion survey conducted when the College formed.

#### **4. (M/S) BASTIAN/DUNHAM. MOVE TO AUTHORIZE CWI TO ENTER INTO NEGOTIATIONS OF A CONTRACT FOR A SURVEY, WITH COSTS NOT TO EXCEED \$12,000. MOTION PASSED UNANIMOUSLY.**

**DISCUSSION:** Trustee Hurlbutt wanted to make sure that the questions were reviewed by legal counsel before releasing the survey. The Board agreed that this was important.

#### **CHAIR'S REPORT**

- Nothing to report.

#### **EXECUTIVE SESSION**

At 12:57 p.m., Chairperson Niland MOVED, AND TRUSTEE BASTIAN SECONDED, THAT THE BOARD, PURSUANT TO IDAHO CODE § 67-2345(1) (b) & (c), CONVENE IN EXECUTIVE SESSION: To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need; and to acquire an interest in real property which is not owned by a public agency AND THE VOTE TO DO SO BY ROLL CALL:

- Mary "M.C." Niland aye
- Stan Bastian aye
- Emily Walton aye
- Mark Dunham aye
- Guy Hurlbutt aye


The Board returned to public session at 2:00 p.m.

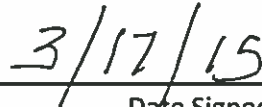
**5. (M/S) DUNHAM/WALTON: MOVE TO AUTHORIZE CWI ADMINISTRATION TO NEGOTIATE AS DISCUSSED ON LAND PARCEL PURCHASES AND LEASE EXTENSIONS. MOTION PASSED UNANIMOUSLY.**

DISCUSSION: Any offers made are not final until approved by the Board of Trustees.

**6. (M/S) HURLBUTT/WALTON: MOVE TO ADJOURN. MOTION PASSED UNANIMOUSLY.**

Chair Niland adjourned the meeting at 2:10 p.m.

  
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Stanley Bastian, Secretary/Treasurer

  
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Date Signed