



Minutes
College of Western Idaho Board of Trustees
May 19, 2009
Hampton Inn and Suites at the Idaho Center
5750 Franklin Road, Trout Room
Nampa, Idaho

Present:

Mary (M.C.) Niland, Vice Chairman
Mark Dunham, Secretary/Treasurer
Stanley Bastian

Absent:

Guy Hurlbutt, Chairman (Excused)
Tammy Ray (Excused)

Call to Order.

Vice Chairman Niland called the meeting to order at 9:00 a.m.

M (Vice Chairman Niland): to add to the Agenda an Executive Session pursuant to Idaho code pursuant to Idaho Code 67-2345(1)(a) to consider hiring a public officer, employee, staff member or individual agent. Motion carried unanimously.

Board Training

Board training was conducted by Kathy Hagler of Hagler and Associates.

Executive Session pursuant to Idaho Code 67-2345(1)(a)

M (Vice Chairman Niland): to move to Executive Session pursuant to Idaho Code 67-2345(1)(a), to consider hiring a public officer, employee, staff member or individual agent. Motion carried by roll call vote at 9:05 a.m.

Vice Chairman Niland declared the Executive Session adjourned at 11:00 a.m.

Public Input.

Randall Reese, James Brennan and Christian Purvis-Aldrich were introduced as Faculty Senate members.

Consent Agenda

Minutes
Financial Report
Ratify New Employees

M (Bastian): to approve the consent agenda as presented. Motion carried unanimously.

President's Report.

- Idaho Power representatives and President Griffin presented a proposal to grant an easement for a transmission line right of way. Poles would be every 300 feet apart. The roadway set back requirements are more restrictive than the power lines requirements.

Trustee Bastian asked for clarification on how the franchise fee works.

(M) Bastian: to approve exploring the possibility of working with Idaho Power and the City of Nampa to establish transmission line and distribution line underground and seek the approval of the State Board of Education of the appropriate use of the property. Motion carried unanimously.

- President Griffin will assign staff to work with Idaho Power. Plus Trustee Bastian volunteered to contact the Nampa Mayor's Office. Attorney Richard Stover will contact the State Board of Education attorney.
- Application for consideration for candidacy for accreditation. CWI needs to be in business for a full year. The application will be resubmitted in October.
- Leadership conference in Sun Valley. President Griffin and Executive Director Shirl Boyce attended the conference and received very positive feedback. Chairman Hurlbutt gave a presentation. Meridian Mayor, Tammy de Weerd, offered the use of the old City Hall for \$1.00 per year. It could be a nice Meridian Center for CWI. The administration is looking at options.
- Oak Park Lease. CWI to expand the presence to include workforce development and adult basic education classes and offices. The Bank Drive location will be vacated.
- Pintail/Black Eagle Lease. The Pintail building is 52,000 square feet of impressive space. Tenant improvements are well underway.
- Seal. Executive Director Shirl Boyce is working on establishing a seal and related policies. A proposal will be brought to the Trustees at the regular June meeting.
- Budget. The Administration is working on the 2010 budgets. It is a challenge, but the administration will bring the proposed budget to the Board in June.
- Advisory Council. Mayor Tom Dale has agreed to chair the council.
- Idaho Community Foundation Luncheon. President Griffin, Trustee Dunham and Executive Director Shirl Boyce attended the luncheon.
- Idaho Business Review printed an article on the Black Eagle Business Park lease and Sundance placed an announcement in the paper welcoming the college.
- Security plan. Jerry Gee will facilitate a table top simulation as a training and implementation exercise.
- Funnel Report. President Griffin reported on the latest application and registration numbers.

Flight Technology Program/Aviation Consultants.

Mike Pape, CAM, Director of Flight Operations, Idaho Division of Aeronautics, Idaho Division of Transportation, presented a proposal for a flight technology program at CWI. This program would provide education for becoming a professional pilot and a career in aviation. Some colleges have a curriculum in place and contract with a fixed base operator for the flight training. Idaho does not currently have a program that matches academics with aviation training. Portland Community College has a good program.

Trustee Bastian expressed interest in exploring new applications for instruction at the community college. Vice Chairman Niland thanked Mr. Pape for his presentation and appreciated Mr. Pape's passion for this type of training.

Presidential Search Update.

Trustee Dunham thanked Cathy Hampton for being instrumental in the successful process of the Presidential Search. Trustee Dunham is developing an interview schedule for the five finalists. June 2, 2009 has been set aside as a Special Meeting to interview the five finalists. A second Special Meeting will be scheduled to decide which candidate will receive an offer of employment.

Strategic Plan/Consultants.

Trustee Bastian proposed that the Trustees accept the process proposed by Rand Spiwak in his May 19, 2009 email.

(M) Dunham: to approve the concept of the Rand Spiwak proposal for consultants in his May 19th email. *Motion carried unanimously.*

Dr. Rand Spiwak and other Daytona State College administrators are reviewing the proposals and will present a plan that will eliminate any duplication. A future meeting will involve the consultants to negotiate a contract and the scope of work with each company.

Policies.

First Reading of Trustee Reimbursement Policy. By consensus, the Trustees agreed to move this policy forward to the Second Reading. Trustee Niland asked to get samples from the other two Community Colleges for reimbursement for meals and entertainment.

Old Business.

None.

New Business.


None.

Adjourn.

Vice Chairman Niland adjourned the meeting at 1:40 p.m.



Mark Dunham, Secretary



Date